

Transitional Licensure Checklist

Please submit all paperwork to your mentor using this checklist as a coversheet. Advancement paperwork must be submitted by April 30.

Name

L Number

District or School

Endorsement

Code

Date

Renewals to Date

None

One

Two

Candidates ALL

Mentor Log (Lipscomb-provided mentor)

LEA Mentor Log

Summative Evaluation

Praxis Scores *passed appropriate tests*

Advancement Only

Application ([available online here](#)) *original copy only with signature*

Undergrad Transcript on file with DOE new copy to LU

K-12: Practicum Experience (30 Hours) log letter from administrator